



# THE 16TH INTERNATIONAL ANIMATION FESTIVAL HIROSHIMA 2016

August 18 – 22, 2016

## Regulations

### I. Administration

This Festival is administered, under the endorsement of Association Internationale du Film d'Animation / International Animated Film Association (ASIFA), in accordance with its regulations by the Organizing Committee, which is a non-profit organization consisting of the City of Hiroshima, the Hiroshima City Culture Foundation, ASIFA-Japan and other bodies specifically related to this Festival.

### II. Official Languages

The official languages of the Festival shall be Japanese and English.

### III. Qualifications for Entry

The following are the qualifications required for entry in the Festival competition:

- A. The entry work shall be made "frame by frame", including computer graphics animation.
- B. Running time shall be within 30 minutes.
- C. The entry work shall be completed after April 1, 2014.
- D. Screening copy acceptable for competition:
  - 1. Film ( 35mm or 16mm )
  - 2. Videotape ( HDCAM-NTSC or Digital Betacam-NTSC. The frame rate shall be 29.97fps ( 60i ).)
  - 3. DCP ( DCP file shall not be encrypted. The frame rate shall be 24fps, 25fps or 30fps. Also, the resolution shall be 2K only.)  
For details on technical specifications for the selection purpose only, please see 4 - (2) "Submission of the work".
- E. Stereoscopic 3D is not acceptable.
- F. Copyrighted characters, scripts, music, etc., cannot be used in the work without the copyright owner's agreement.  
Failure to obtain such agreement will result in the work being disqualified from competition.
- G. Each film or videotape or DCP shall contain one work only.
- H. The work which has already been awarded prizes at other festivals are eligible. In this case, a listing of all awards and prizes received must be fully indicated on the entry form.

### IV. Entry Procedures

#### A. Submission of entry form and materials

##### 1. Submission using printed entry form or PDF entry form

- a. Entry form shall be filled out and sent to the Festival Office together with the work. Entry form may be a photocopy.  
Also, the PDF file of entry form can be downloaded from our official website ( <http://hiroanim.org/> ).
- b. Two stills of each work, preferably 13x18cm ( 5x7in.), two photographs of the director, preferably 5x5cm ( 2x2in.), shall be enclosed.  
The title of the work and the name of the director shall be specified on the back of stills and photographs.
- c. Also, JPEG file ( max. 5MB, 300 dpi ) of stills and director's photographs on a storage device, such as DVD-R, is acceptable. The title of each work and the name of the director shall be specified on the file name. ( Submission of those JPEG files by e-mail is not acceptable.)
- d. For the work with narration or dialogue, the script shall be enclosed. The data file of the script on a storage device, such as DVD-R, is acceptable.

##### 2. Submission using Online entry form

- a. Online entry form shall be filled out through our official website ( <http://hiroanim.org/> ).
  - b. Two stills of each work in JPEG format ( max. 5MB, 300 dpi ), two photographs of the director in JPEG format ( max. 5MB, 300dpi ), shall be uploaded following the instruction online. The title of the work and the name of the director shall be specified on each file name.
  - c. For the work with narration or dialogue, the script shall be uploaded.
  - d. **A copy of online entry form shall be enclosed when you send your work.**
- 3. If any narration or dialogue is spoken in a language other than the official languages of the Festival, an English translation shall be attached to the script. It is desired that the work has English or Japanese subtitles.
  - 4. One entry form is required for each work.
  - 5. No entry fee is required.

#### B. Submission of the work

##### 1. The work shall be sent by regular ( air ) mail or express courier together with the entry form ( the copy is acceptable.).

Technical specifications as follows:

##### a. Formats acceptable for both selection purpose and for competition screenings:

###### 1) Film ( 35mm or 16mm )

- a) The film should use an optical soundtrack system and have a 3m leader.
- b) Each 35mm film containing one work shall be wound around a core. Each 16mm film containing one work shall be wound around a standard reel. The film shall be headed with the title of the work clearly printed on the leader.
- c) Each film shall be sent in a canister, inside an adequate shipping container.

###### 2) Videotape ( HDCAM-NTSC or Digital Betacam-NTSC )

- a) The videotape shall start with a color-bar for 1 minute and 5 seconds black.
- b) Each cassette shall contain only one work.
- c) The frame rate shall be 29.97 fps ( 60i ).
- d) Each cassette shall have the title clearly written on it.
- e) Each cassette shall be sent in an adequate shipping container.

**b. Format acceptable for competition screenings only:**

**1) DCP data file**

- a) **DCP file shall not be encrypted and shall be saved on an external hard drive.**
- b) Each drive shall contain only one work.
- c) The frame rate shall be 24fps, 25fps or 30fps
- d) The resolution shall be 2K. ( 4K will be converted into 2K when screening. )
- e) Each drive shall have the title clearly written on it.
- f) Each drive shall be sent in an adequate shipping container.

**c. Formats for the selection purpose only:**

**1) VHS ( standard VHS only, either PAL or NTSC )**

**2) DVD-Video / Data-DVD ( region II , NTSC, audio 2 track )**

**3) BD-Video / BD-Data ( region A, NTSC, audio 2 track )**

- a) **Each VHS or DVD or BD shall contain only one work.**
- b) **In case of data file, the format shall be either mov, mp4, wmv or avi. ※ DCP data file is not acceptable for the selection purpose.**
- c) **If your work is selected for competition, the festival screening format must arrive at the Festival Office by July 10, 2016.**

- 2. The container shall be clearly identified with the required information. Please use the shipping label supplied by the Festival Office. The shipping label can be downloaded from our official website ( <http://hiroanim.org/> ). The copy of the label is acceptable.
- 3. All works shall be sent at the sender's risk. Any works sent collect on delivery will be refused.
- 4. **Entry form and the work should reach the Festival Office during the following dates:**

**February 1 - April 1, 2016**

※ **Entry materials should be addressed to: HIROSHIMA 2016 FESTIVAL OFFICE**

**4 - 17, Kako-machi, Naka-ku, Hiroshima 730 - 0812 Japan**

**Phone: +81 - 82 - 245 - 0245 ( from overseas )**

**V. Insurance of Entry Work**

- A. The Organizing Committee will insure the safety of the entry work from the time of delivery to the Festival Office until the time of delivery to the return address indicated on the entry form.
- B. In case of loss or damage to an entry work, the obligation of the Organizing Committee is limited to compensating the entrant only to the extent of the cost of making a new copy.

**VI. Selection and Competition**

- A. The Organizing Committee will select the members of the International Selection Committee and the International Jury in accordance with ASIFA regulations. Their names shall be announced in the Festival Bulletin in advance.
- B. The selection will take place beginning May 9, 2016.
- C. The official competition will be held from August 18 to 22, 2016.
- D. The decisions of the International Selection Committee and the International Jury will be considered final, and no objection regarding the decisions will be accepted.

**VII. Festival Prizes and Cash Awards**

- A. The official prizes are:

Grand Prize	1	¥ 1,000,000
Hiroshima Prize	1	¥ 1,000,000
Debut Prize	1	¥ 500,000
Renzo Kinoshita Prize	1	¥ 300,000
Special International Jury Prize (s)		
Special Prize (s)		
Audience Prize	1	¥ 100,000 ( Audience Prize is chosen by audience voting.)

- B. The Organizing Committee may allow certain organizations to present its own special prizes and cash awards.

**VIII. Screening**

- A. It will be the responsibility of the International Selection Committee to select works for the competition program. The final selection will be based on the time available for the screenings, as specified by the Organizing Committee.
- B. It will be the International Jury's responsibility to decide the program of prize-winning works to be shown at the closing ceremony of the Festival, based on the time available for this screening, as specified by the Organizing Committee.

**IX. Promotional Use of Entry Work**

Unless otherwise indicated on the entry form, the entrant grants the Organizing Committee the right to use part of the entry (up to 10% of the running time, within 3 minutes ) or related materials for publicity purposes of the Hiroshima International Animation Festival.

**X. Return of Entry Work**

The Organizing Committee will start returning works to the address indicated on the entry form within two weeks after the Festival has ended.

**XI. Matters Not Mentioned in the Regulations**

Matters not mentioned in these regulations will be decided by the Organizing Committee.

**XII. Acceptance of the Regulations**

By submitting the entry form for the Festival, the entrant accepts the terms of the present regulations as stated in this document.

**XIII. Contact**

HIROSHIMA 2016 Festival Office

4 - 17, Kako-machi, Naka-ku, Hiroshima 730 - 0812 Japan

Phone: +81 ( country code ) - 82 ( area code ) - 245 - 0245 Facsimile: +81 - 82 - 245 - 0246 / +81 - 82 - 504 - 5658

E-mail: [hiroanim@hiroanim.org](mailto:hiroanim@hiroanim.org) URL: [http:// hiroanim.org/](http://hiroanim.org/)